

LAVANT PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
TUESDAY 13th APRIL 2021 AT 7.00pm, ZOOM VIRTUAL MEETING

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Corona virus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

In attendance:

Councillors Aldridge, Ings, Goldsmith, Mallett, Newman, Quest, Pickford, Reynolds, Tucker.

Clerk Dawn Salter, County Councillor Hunt, District Councillor David Palmer

Public Present – 1

The council observed 2 minutes silence to honour to H.R.H Duke of Edinburgh The Chairman offered words of condolence. "We are all deeply saddened by this news and our thoughts are with Her Majesty the Queen and the Royal Family at this time.". Lavant Parish Council Chairman shall put together words to be entered into the messages of condolence to be sent to the Royal Family by visiting <https://www.royal.uk/condolence>

Agenda Item 1: Apologies from Members. – None

Agenda Item 2: Declarations of Interest and Dispensation Requests -

To receive declarations of interest from councillors on items on the agenda.

- Cllr Newman declared an interest in Agenda Item 14a in that his property adjoins the proposed development.
-

- To receive written requests for dispensations for disclosable pecuniary interests (if any) - None

Agenda Item 3: Public Sessions. – No members wished to speak.

Agenda Item 4: To receive and approve the Minutes of the Council meeting held on 9th March 2021

A few small amendments offered from Cllr Newman and minutes corrected to reflect the suggestions.

On a **proposal** by Councillor Newman and **seconded** by Councillor Ings

It was **RESOLVED** that the Minutes of the meeting held on 9th March 2021 be accepted as a true record of proceedings. The minutes were signed accordingly.

Agenda Item 5: Update on matters carried forward from previous meeting:

a. Footpath Village Green – Cllr Aldridge

Cllr Aldridge reported that work is progressing well. Cllr Aldridge will formalise legal permissions from Church Commissioners. He will approach the Council should any payment needed. Maps will be produced to show the boundaries of the footpath. Further discussions with SDNP planning will continue to ascertain if planning is required for the bridge.

b. Byelaws Update – Cllr Mallett

Cllr Mallett confirmed the application on behalf of Lavant Parish Council, to make byelaws in accordance with the Byelaws (Alternative Procedure) (England) Regulations have been sent 10th February. In accordance with the 2016 Regulations, to the Secretary of State who has yet to respond.

This was submitted on 12 February 2021. The Sec of State acknowledged receipt on 16 February, and would normally respond within 30 days, but we have received further correspondence to advise that their response will be delayed. We are still waiting for their response at the time of writing.

When the Sec of State responds formally, they will either:

1. Give leave to make the byelaw
2. Not give leave to make the byelaw
3. Defer the decision to allow time for further consideration

Assuming that leave is granted, LPC must then follow steps 4 onwards of the Local Government Legislation: Byelaws 18/09/2012, updated 23/10/2016 www.gov.uk/guidance/local-government-legislation-byelaws which covers the following:

Step 4 - Advertise and Consult on the Proposed Byelaw

Step 5 – Consideration of representations

Step 6 – Deciding to make the byelaw

Step 7 – Making the byelaw

This project will be continued by Cllr Pickford.

c. Celebration Week & Fete Decision – Cllrs Reynolds / Quest

It is with deep regret that the organisers of the Celebration Week, Fete committee and Cricket Match have made a decision to cancel the event this year following a risk assessment inclusive of Covid regulations. The risk is considered too great to proceed Public feedback indicated they would not be keen to attend due to continued Covid risk.

Agenda Item 6: Playground Update

Cllr Mallett reported that a decision to split the provisions of the Toddler and Junior refurb into separate project dates has meant the cost has increased due to duplicating some items. There will be further investigation and discussions to negotiate with the playground provider. Cllr Quest will continue the project.

The Council members accept the Playground inspection report 2021, with the exception of the Risk Assessment for the slide steps being set at **Moderate Risk**.

Cllr Newman reported that the Lavant Volunteers will always make the area to a high standard and believes the minor work highlighted are achievable to be fixed and any unsafe items will be removed. Cllr Newman Proposed authorisation for spend approx.£120.00 from the Budget. Seconded by Cllr Pickford.

The Council agreed the spend from the Playground Maintenance Budget.

The volunteers will arrange for the remedial work identified in this report, with a view to the volunteers undertaking a programme of maintenance based on the report.

Action: Cllrs Newman & Quest

Agenda Item 7: Environment Report

a) **New Countryside Code – Natural England**

Lavant Parish Council wish to acknowledge that Natural England last week published a new **Countryside Code** to help people enjoy the outdoors as lockdown restrictions ease. The new Code allows people of all ages and backgrounds to enjoy the health and wellbeing benefits that nature offers while giving it the respect it deserves. This Code may assist Local Councils with a solution to the blight of littering at drive-through facilities in rural areas. The Council endorse the idea of promoting the New Countryside Code and will promote it on the Website. It was decided that leaflets and flyers were counterproductive to the Environment. Cllr Goldsmith will look to advertise the new Countryside Code within Lavant News as the best way forward for this parish. A

notice will be placed in the Village Noticeboard. Councillors will use their influence in other ways to promote it within the Village.

b) eForest Project – Free Trees

Cllr Tucker report that up to this point there was unfortunately no feedback from the contact however as it is of interest she will persevere and report to Council any progress at the next meeting

Agenda Item 8: County Councillors report and brief Q&A

First of all, I would like to add my condolences to those expressed by the Parish Council on the very sad passing of His Highness, The Duke of Edinburgh. He will be fondly remembered. In respect of this, all political canvassing for the May elections was immediately suspended from Friday midday until Today, 13th April, and on Saturday 17th April.

I thought this month that although we are beginning to move out of lockdown Covid is still very much part of our lives, so it would be helpful to update you on the pan-Sussex Community Testing Programme, including updated information on testing options now available to communities in West Sussex. This report was issued by our Director of Public Health.

Summary

Home testing is being made available to everyone in England as part of [a Government drive](#) to encourage everyone who does not have coronavirus symptoms to get tested twice a week. It's one of a number of means of accessing rapid asymptomatic testing now available.

Symptom-free Covid-19 test kits, that can be used at home, are available from Friday 9th April and you can order kits to be delivered direct to their home at <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests> or by calling 119.

Collect kits to test at home

Collection points are available at community sites and rapid test sites across the country.

You can use the site finders (see below) to locate a collection point close to you where you can pick up kits to test at home. The list is updated as new collection points come on board.

[Community collection sites](#)

[Rapid test sites](#)

Book an Assisted Test

If people don't feel confident taking the test themselves at home, or taking a test for the first time, an assisted test is recommended as staff are on hand to answer any questions.

Assisted symptom-free tests are also available at participating pharmacies and test centres across Sussex via the Community Testing programme.

The programme is run in partnership between West Sussex County Council, East Sussex County Council, and Brighton & Hove City Council.

[Further information and book a test](#) You can also use [the site finder to locate a testing site or participating pharmacy](#) close to them.

Workplace Testing

Many businesses are offering testing in the workplace through Government schemes for employees who cannot work from home. These includes testing sites, where employees can take a supervised test, and workplace collect, where employees can pick up a box of tests to use at home.

Businesses have until 12 April 2021 to register for the Government COVID-19 workplace testing scheme. The scheme is free and open to businesses registered in England with 10 or more employees who cannot work from home.

[Register to order free lateral flow tests for your employees \(GOV.UK\)](#)

Other Testing

Testing is still available for specific settings such as schools, colleges, universities, and the care sector. More information about testing in general is available on [the gov.uk website](#)

Why Get Tested?

Rapid testing helps identify when someone has the virus but isn't displaying symptoms and so could be spreading it without knowing. 1 in 3 people with coronavirus show no symptoms. So even if someone feels fine, testing twice a week can help find positive cases and prevent the spread. Together with vaccines, hands, face, space and fresh air, testing is a core part of returning to a life as normal as possible, as quickly as possible.

Further guidance for members of the public

General advice

To play your part in doing what we can to #KeepWestSussexSafe, follow the guidance:

- Wash hands, wear a face covering, make space for others
- Fresh air and being outdoors reduces the risk of infection even further; please remember to keep your distance
- Keep up to date with the restrictions so you know what you can and cannot do; stick to them and encourage others to do so too
- Work from home where you can and only travel when necessary
- Book your vaccine when you're invited to do so and make sure you attend your appointments
- If you have symptoms, isolate at home and book a symptomatic test
- If you don't have symptoms, make it a habit to get tested twice a week

Positive Test Results

If you test positive you must self-isolate immediately, along with everyone in your household, for 10 days after the day of the test. Contact tracing will be initiated through NHS Test and Trace and any contacts will be advised too self-isolate as well. For this reason, it is very important that you provide correct and full details to NHS Test and Trace.

As soon as possible, you should also [book a follow-up PCR test](#). If you take a PCR test within two days of the positive rapid test result, and the PCR result is negative, you will no longer be required to self-isolate.

Further information on stay at home guidance for households with possible Covid-19 infection is available on [the gov.uk website](#)

Negative Test Results

If you test negative this does not completely rule out infection with Covid-19, as there can be false negative results.

To protect yourself and others, you must continue to follow [the current restrictions in place](#) and remember: hands, face, space, fresh air.

Testing if you have symptoms

If you have any of the Covid-19 symptoms (fever, new persistent cough, or loss of taste or smell), you must self-isolate immediately and [book a COVID-19 test through the NHS](#) or call [119](#) making clear you have symptoms. These tests are arranged specifically for people with symptoms and delivered in a way to avoid spread of the virus.

Vaccinations and Testing

Testing is in addition to the vaccination programme, which is led by the NHS. When you are invited to do so, it is extremely important that you [book to have your COVID-19 vaccination](#).

You should still be tested if you are able to, even after you have been vaccinated.

Support available if you need to self-isolate

If you need to self-isolate, support is available from [the West Sussex Community Hub](#).

You may also be eligible for support under the Test and Trace support payment scheme. Full details are on [the gov.uk website](#)

You can also get free delivery from your local pharmacy during your 10-day isolation period if you have no other way to get your medicines. You will need your NHS Test and Trace Account ID when requesting the service.

Further information

More information about testing in general is available on [the gov.uk website](#)

Other Issues

- The Gigabit Broadband scheme successfully met the required target and has had the necessary vouchers reserved. 798 Premises in the Lavant area will receive gigabit-capable broadband. The West Sussex Top up was crucial to this project being able to go ahead. Open Reach now has 12 months to undertake the works and connect the individual premises. They are responsible for the delivery and communication of the project from now. Given the scale of this project we will be contacting Open Reach for an understanding of their comms and delivery plan. The individual members of the community that pledged their voucher need to remember that they must continue to meet the terms of the voucher scheme which is to take out an enhanced broadband package as per the terms they agreed to, to ensure they benefit with no issues. Congratulation to Lavant representative Councillor Newman on successfully getting this project off the ground for Lavant.
- Also, a reminder that we continue to issue regular press releases which can be found @ <https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

**Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E: mail Jeremy.hunt@westsussex.gov.uk Tel: 0330222419536**

To clarify to members there is no booking system at Westhampnett Waste Site - It is open 7 days a week for the summer opening hours 09.00 – 18.00.

Cllr Pickford acknowledged that there are council elections May 6th and offered thanks from Lavant Parish Council for being a good servant to the council.

Agenda Item 9: District Councillors Report – David Palmer

“CDC has made forward progress on three fronts and has moved sideways or backwards on another.

1. Travellers: The committee is beginning to draft an outline policy for the new Local Plan. It's explicit in the need to make progress in a way that is satisfactory to both the settled and the traveller communities. It seeks to limit Traveller sites to 15 pitches. District have sent officers back to try to find a definition of when “dominance” by traveller communities.
2. Southern Water: The CEO and officials appeared before Overview and Scrutiny. The day before, the company committed significant funding £1.4 Billion over the South East and to our district, and £ 6.5 Million. Then fined by OFWAT £128Million specifically to the issue of limiting discharges into Chichester Harbour. There followed discussions which highlight the enormous concern to Chichester Harbour and whether the increase in capacity was manageable. Facts were provided by the County Councillor Jeremy Hunt to mention Richard Craven the Chichester Harbourmaster works closely with Southern Water. It was the bacteria counts that are under control however the Nitrates are not which is the runs off from floods. Southern Water is going to look at the capacity increase going forward additional houses which is going to be a huge challenge and could be a disaster for the harbour. A drastic challenge is now to be faced there are now to be huge infrastructure investment£6.5 Million, this is welcomed but future investment still needs to be looked into more before the local plan can address the new housing. A new super Sewer in North Chichester going East to West that capacity is East Hampnett and doubled in capacity and is already spoken for. There is campaigning from the Chichester Harbour perspective to the head of DEFRA and MPs are working together for further meetings with Southern Water.
3. Markets: I sit on a Task and Finish Group on Markets. The thrust of the group is that Chichester needs more and better street markets going forwards. The Wednesday markets will move back to the city centre on 14th April and the Farmers' Markets will return to East Street every first and third Friday of the month with the first market taking place on 16th April. Whole city is coming alive again since reopening after lockdown.
4. Local Plan: Still is being worked on and the Southern Water needs to ensure that is capacity for the new houses that are in the local plan.

One other issue of interest to those who oppose a Northern bypass. Louise Goldsmith announced to Funtington Parish Council last week that she would not be standing as an Independent on the forthcoming elections on health grounds.”

Q & A

Cllr Aldridge – What is going to happen to House of Fraser Building?

Some progress building has been sold. Negotiations with a property development Company is ongoing

Cllr Pickford – Any Further News on Stockbridge Link Road?

CC Jeremy Hunt informed Council that District Council has asked WSCC Highways Authority to do the feasibility study in the first 5 years of the new plan.

Agenda Item 10: Chairman's Report

- **Resignation of Cllr Mallett –**

The Chairman Councillor Pickford gave a heartfelt Farewell speech to commend the considerable contribution made by Councillor Mallett as this is her last meeting. She voluntarily dedicated her time as a councillor and acknowledged the considerable contribution promoting community spirit. She is hard working as part of a team and offered council to the Chairman during difficult moments in HR.

Councillor Pickford highlighted some of the enormous projects she and the team of councillors had made successful. Her biggest legacy will be the neighbourhood plan which gains significance every year will for its duration be a legacy to protect the Village from significant developments such as Eastmead Industrial Estate and Raughmere. Successfully part of the Steering team for Sunley Development resulting to deliver assets such as the decent percentage Affordable Housing and a Football Pitch that will have longevity for the future league movements.

The Allotments – Elaine's efforts in working alongside others on the Allotments significantly holding the position as Treasurer have been accredited to a period of success and has been kind enough to share her produce.

Fete Committee -She has also been an active Chairperson offering fresh ideas to keep the Village Fete alive and revitalised. The plans going forward would bring her back again next year and offered of an invitation to return to visit the Village with accommodation to be provided to Elaine and her husband Bob.

Website - Cllr Mallett along with the Clerk took up the project to reconfigure the website in accordance with the new Government regulations to assist the disabled. The project went across smoothly, and a compliment was paid to the competency of its transition.

Outside of the council, Elaine was congratulated for her contributions being joint editor to the Lavant News which is seen to be a good magazine for the whole of the Parish and gives the opportunity and possibility to talk to the residents and show off the Village.

WI - Elaine has also been Chairperson to the WI. An Important theme tune Jerusalem and Blake is associated with the Village of Lavant.

Our Thanks to husband Bob Mallett positive contribution in Speed watch. It has been good for the parish as we have a way to control the Speed within the Village, setting it up and became a success. Our Village will be eternally grateful for Elaine Mallett Volunteer work of the years.

Notification of Cllr Mallett this will be her last meeting as she ventures to pastures new her decision to resign was given to council. A Thank-you and Farewell party will be arranged within Covid guidelines at the Village Green.

Cllr Mallets resignation was received with great sadness by members who wished her well on her move. The chairman offered his Thanks. Council accepted and the legal notification of the Vacancy will be sent to the Elector Office at Chichester District Council. Officially after 14 days if no By Election is called by electors to fill the vacancy, the Lavant Parish Council can co-opt a new member.

Action: Clerk

Agenda Item 11: Consultations- Soft sand review of Joint Minerals Local Plan

The Inspector's Report and modifications recommended by the Planning Inspector were considered by West Sussex County Council on 19 March 2021, and by the South Downs National Park Authority on 25 March 2021.

Both Authorities resolved to adopt the formal changes to the JMLP, with effect from 25 March 2021.

The council acknowledged this information

Agenda Item 12: Clerk Report / Summary of any correspondence received

Council acknowledged the receipt of the following correspondences as sent by the Clerk:

Numerous emails circulated to councillors from CDC; WSCC local MP; Press Office covering important messages regarding Coronavirus information to disseminate to local networks in particular:

The Clerk highlighted the emails of greatest importance to the councillors: -

- Passing of HRH Duke of Edinburgh Prince Phillip 09/04/21-Lavant Parish Council Website providers have implemented a change to our homepage as a mark of respect.

The union flag will be flown at half-mast at All Government buildings including Chichester District Council's East Pallant House offices in Chichester. The council has also prepared an online book of condolence for residents who wish to pay their respects.

Because of the current COVID-19 guidance and restrictions, people are urged to please avoid gathering in public places: for example, rather than laying flowers in a public area, they may wish to display a floral tribute at home. The Royal Family has also asked that members of the public consider making a donation to charity instead of leaving floral tributes in memory of His Royal Highness, The Duke of Edinburgh.

- The Clerk has sent Sussex Police and Crime Commissioners Office email to our Police Liaison Councillor Jenny Goldsmith should she be nominated to take part in a series of online consultations about Local Policing and community Safety.
- The Clerk reinforced the information regarding Home Testing Kits mentioned by the County councillor Jeremy Hunt. She promoted the lateral flow tests. To carry out twice a week at home as they are now available and to make it a habit to test using and how to obtain test kits
- The Clerk confirmed since her return asked the council to acknowledge WSALC board had now ceased negotiations with HALC and had entered into an arrangement for services with Mark Mulberry & Co as an interim measure. There had been a reduction of 10% in fees due to an anticipated reduction in costs. Lavant has agreed to join the new board. Especially Mulberry and Co are delighted to launch a brand-new online training programme for town and parish councils delivered by an experienced and qualified team.

The training programme is designed to be flexible and individual and currently includes:

- Councillor's training
- Clerk's training
- Finance training

Each topic is broken down into modules of no more than 90 minutes which will be repeated at least once a quarter. As your County Association has appointed Mulberry and Co as service provider your council qualifies for the reduced fee of £35 + VAT per module. The clerk asked any councillors to let her know Should anyone wish to seek training going forward.

- **Virtual meeting regulations** – Zoom meetings authority has not been extended and the Clerk was looking at ways to manage meetings after 7th May and before 21st June when it was anticipated that all restrictions would be lifted. Issues existed around making provision for public attendance, as there were no facilities to broadcast meetings as suggested by government guidance. There have been letters written on behalf of County Officers at NALC. NALC is now waiting on the current legal proceedings, and other sector bodies view that we will have the judgment by the end of April.

- **Tractor Insurance Renew**
The Clerk informed the Council the tractor insurance is due for renew by 26th April 2021. Cost of £327.62 Budget was set at £ 341. Proposed Cllr Newman. Seconded Cllr Tucker
The Council authorised unanimously to go with Came & Company.
- **Use of Village Green**
The following applications were put to review the applications for use of the Village Green requesting authority from the council subject to the conditions and Byelaws applicable to the Village Green.
 - 11th June 2021– No permission granted - Declined due to Covid Restriction. Applicant to be advised.
 - 23rd April 2022 – Await Confirmation of 2022 Cricket Season Fixtures. Applicant to be advised.

- **Memorial Bench Request**
 - A completed application has been received. Clarification of the respectful final choice position. The Clerk will communicate further with the applicant during these difficult times respectfully via email. Lavant volunteers will assist in siting the bench

- **Approval of Spend for Parish Maintenance.**
Lavant Volunteers request to purchase Items relating to various repairs around the Village.
 1. 2 bags of A1 Lawn, AM PRO Landscape Lawn Growing Grass Seed 10kg/Bag
Price Approx. £40/bag – Cllr Newman to be reimbursed.
Repair Mortar to repair the step treads, 10kg bag @ £10.40 each, could be a bit expensive at 1 bag/step which means 8 bags.
 2. 6 no. 20kg bags of concrete mix to reconstruct the missing step and a used scaffold board would be ideal to use as shuttering and new risers.
 3. Purchase Stihl 5l of Chain oil from Goodrowes in Chichester on account.

Council agreed the purchase of these items from Parish Maintenance budget.
Authority was given to purchase the Chain Oil from Goodrowes on account. Clerks to liaise with Adrian Blades from Lavant Volunteers regarding delivery of concrete.

Agenda Item 13: Finance

ACCOUNTS

- a. The accounts for the periods ending 31st March 2021 were presented to the Council to scrutinise and approve. It was RESOLVED: To approve the accounts for this period
- b. To note receipts and approve monthly payments – **Appendix A**
Cllr Pickford proposed to approve the monthly payments this was seconded by Cllr Tucker
Council RESOLVED to approve unanimously the payment report including payments 13th April 2021 amounting to Up to End of Financial Year £2642.76 (of which VAT £153.75) Approved for New Financial Year £ 1212.88 (of which VAT £17.53)
- c. Approval of March 2021 Bank Reconciliation - **Appendix B**
A copy of the bank statements and bank reconciliation 31st March 2021 was made available to Council members at the meeting for monitoring and reconciliation purposes. Cllr Pickford proposed to approve the bank reconciliation, and this was seconded by Cllr Tucker Council RESOLVED to approve the bank reconciliation. It was RESOLVED to approve unanimously the end of year Bank Reconciliation.

The Clerk /RFO wishes to make a change to the Bank Account Mandates as follows: -

- I. It was RESOLVED to instruct the Clerk to remove that Mrs Elaine Mallett (resigned Vice Chairman) be removed from the Mandate and replace with Miss Susan Ings as Vice Chairman on all x3 accounts; Lavant Parish Council ac no 96174757 / ITF The Lavant Parish Recreational Trust ac no 26943573/ SLA Lavant Parish Council Fete Committee ac no 21738491. Proposed Cllr Pickford and Seconded Cllr Reynolds

II. It was RESOLVED that Mrs Susan Ings be added as an Authorised Signatory to all x3 accounts; Lavant Parish Council ac no 96174757 / ITF The Lavant Parish Recreational Trust ac no 26943573/ SLA Lavant Parish Council Fete Committee ac no 21738491 Proposed Cllr Pickford and Seconded Cllr Tucker.

It has been recorded that the RFO and the Chairman have ratified the Bank reconciliation from the beginning of the financial year in line financial regulations the records are balanced. In line with good practice, the NatWest Bank Statements were inspected and the corresponding balance initialled

Action: Clerk

District Councillor David Palmer left the meeting 20.22.

Agenda Item 14: Planning Applications and Delegated Decisions.

Councillors Ings and Tucker informed the Council of planning applications and / or decisions received since the last meeting.

- a) Street Naming Consultation.

A consultation from District Council from the developers Crayfern to proposed Blakes View name the street with the development has been presented to council.

A discussion was held about reasons for and against the proposal of possible name “Blakes View” to be chosen. Public consultation mentioned Blakes View as a local legend. AS the

A counterproposal from Cllr Reynolds for to choose of Street names a request to picking out the names of the local fields such as “Great Elms” Elm tree being essentially English

Chairman decision requested a Vote “Great Elms” – 5 for 3 Vote for “Blakes View”.

The clerk will send the councils consultation vote to the District Council

Action: Clerk

CHICHESTER DISTRICT APPLICATIONS: -

LV/21/00544/FUL - Case Officer: Vicki Baker

A Adeolu

Electrical Substation Hunters Race Lavant West Sussex

Single-storey extension to switch house building as part of essential works to upgrade and reinforce existing electricity distribution

Resolution: Approved

SDNP APPLICATIONS: -

SDNP/21/00710/HOUS

Location: 4 Oldwick Meadows Lavant PO18 0BE

Proposal: Ground floor rear extension with associated roof works.

Resolution - Approved

SDNP/21/01139/HOUS

Location: 32 Northside Mid Lavant Chichester PO18 0BX

Proposal: Rear extension over existing single storey flat roof extension. Re-submission of Planning Approval SDNP/17/00809/HOUS.

Resolution: Approved

SDNP/21/00772/LIS & 21/01383/PRE

Location: Lavant House School West Lavant Road Lavant Chichester West Sussex PO18 9AB

Proposal: Reinstatement and restoration of ballroom, following structural repairs - including replacement oak floor to match existing, restoration of ceiling, 2 no. new timber doors, new decorative alcove, restored fireplace and alterations to 2 no. windows and removal of 1 no. window on north elevation

Resolution: Lavant Parish Council meeting 13/04/2021 this application was considered, and council felt they did not have the historic architecture expertise however Lavant will support the intention to restore.

SDNP/20/05186/LIS

Location: North Pavilion Raughmere Drive Lavant Chichester West Sussex PO18 0AB

Proposal: Installation of 1 no. garden shed using existing hard standing, trellis to top of existing brick wall and 1 no. post for privacy sign.

Resolution: Approve

Action: Clerk

Sunley Development – Football Field

Management of the Open Space and Devils Ditch site once the developers have finished. Cllr Newman and Cllr Ings have arranged a meeting with due diligence to see the alternative site to visualize Developers proposal. The proposal is a management company will look after this open space. A map was displayed showing to areas of concern. The estate will have a Residents Association.

A discussion was held to clarify that the Open Space was originally agreed that Lavant Parish Council was to look after the open green space. The proposal offered is a management company and residents will pay a management company to maintain it. Sunleys new partner will like us to consider this as an alternate proposal. Natural England will maintain the Devils Ditch.

The Planning and Environment representatives will report back to Council.

Agenda Item 22: Any requests for items for the Agenda next meeting

The following items were requested for inclusion on the next agenda:

Cllr Reynolds requested to double check the Lavant Recreational Trust charity commission documentation. The Charity Commission would like to confirm if the Annual Return has been completed. The Clerk will ensure the final accounts year end April 2020 Annual accounts have been registered with .gov website and advise the Council with the receipt.

Action: Clerk

Cllr Ings put forward a proposal for a Flagpole at Memorial Hall. The Council agreed to the proposal
Councillor Ings will take this forward to the Memorial Hall Committee to investigate.

- Interpretation from Sunley regarding Open Space.
- Byelaws
- Free e-Tree's allocation
- History Project Update

On behalf of the Parish Council Cllr Pickford thanked Councillor Mallett for her help and support over her time on the council.

Agenda Item 23: DATE OF THE NEXT MEETING

The next meeting Parish meeting will be held on Tuesday 11th May 2021 TBA

Meeting Finished at 20.45

Signed.....Dated.....

Appendices and Attachments

Monthly Bank Reconciliation and Monthly Income and Expenditure Report

Appendix A

Lavant Parish Council					
Bank Reconciliation as of 31/03/21					
Current Account		31 March 2021		£	67,813.23
				total	£ 67,813.23
opening balance 1st April 20				£	64,462.06
Add Receipts in the year				£	35,674.45
Less Payments in the year				£	32,323.28
		as of 31 MARCH 21		Balance	£ 67,813.23
Less					
Reserve @ 33% of Annual Precept of £29637				£	9,780.00
				Total	£ 9,780.00
Ring-fenced funds					
Lavvoles				£	729.45
Let's walk (Footpaths)				£	1,338.03
Youth project				£	1,440.38
watershed grant				£	48.22
CIL SDNP				£	51,362.88
				Total	£ 54,918.96
Total available funds (less ring fenced and reserve)				£	3,114.27

LAVANT PARISH COUNCIL					
FINANCIAL REPORT PREPARED APR2021 - New Financial Year Payments					
RECEIPTS: Period: 01ST APRIL- 13TH APRIL 2021					
DATE	REF	PAYER	DESCRIPTION	AMOUNT	VAT
PAYMENTS: Apr-21					
DATE APPROVED	INVOICE NUMBER	PAYEE	DESCRIPTION	AMOUNT	VAT
13/04/21	FO001	DA SALTER	Clerks Expenses - APR' 21	16.00	
13/04/21	FO002	Hitachi - DD	HP Payment	229.00	
13/04/21	FO003	Scanstation	Microsoft License	43.68	7.28
13/04/21	FO004	WSCC	Clerks Salary	780.75	
13/04/21	FO005	AllStar - DD	Fuel Card	51.47	8.58
13/04/21	FO006	Barclaycard - DD	Mobile / HP Ink	19.99	1.67
13/04/21	FO007	R NEWMAN	Grass Seed	71.99	
			TOTAL	1,212.88	17.53